

Exhibitor Group Housing

Form B (to reserve individual rooms use Form A)



Reservation Deadline
Aug. 1, 2016



Booth Name: _____
 Company: _____
 Address: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Contact Name: _____
 E-mail: _____

Booth #: _____
 Date Submitted: _____
 On-site Contact: _____
 On-site Cell Phone: _____
 Country: _____
 Phone: _____
 Fax: _____

HOTEL PREFERENCES:

Please review the list of hotels and indicate your hotel choices in order of preference. If your hotel choices are not available, you will be contacted by a Connections Housing representative.

Choice based on: Location Rate Hotel

1st: _____
 2nd: _____
 3rd: _____
 4th: _____

ACCOMMODATIONS NEEDED:

Below, please indicate the number of rooms (by bed type) your company will require each night. Room type and smoking preferences are requests only and cannot be guaranteed.

Day/Date	Wed 8/24	Thurs 8/25	Fri 8/26	Sat 8/27	Sun 8/28	Mon 8/29	Tue 8/30	Wed 8/31
One Bed:								
Two Beds:								
Suites:								
Day/Date	Thur 9/1	Fri 9/2	Sat 9/3	Sun 9/4	Mon 9/5	Tue 9/6	Wed 9/7	Thur 9/8
One Bed:								
Two Beds:								
Suites:								
Day/Date	Fri 9/9	Sat 9/10	Sun 9/11	Mon 9/12	Tue 9/13	Wed 9/14	Thur 9/15	Fri 9/16
One Bed:								
Two Beds:								
Suites:								
Day/Date	Sat 9/17	Sun 9/18	Mon 9/19	Tues 9/20	Wed 9/21	Thur 9/22	Fri 9/23	Sat 9/24
One Bed:								
Two Beds:								
Suites:								

DEPOSIT / IMPORTANT INFORMATION:

- Reservation(s) must be guaranteed with a credit card or check in the amount equaling a deposit for one night's room and tax for each room reserved. Tax is currently 16.4% and is subject to change.
- August 1, 2016:** Rooming lists are due. After this date, rooms without individual names are subject to cancellation.
- August 15, 2016:** IMTS Housing Cancellation Deadline. Any reservations cancelled after this date will forfeit their check deposit, or be charged a penalty equal to the amount of the first night's room and tax per room cancelled after the deadline. Connections Housing, the official IMTS housing agency, will collect this amount on behalf of IMTS.

For any rooms cancelled after **August 15, 2016**, your card will be charged a one night room and tax penalty by Connections Housing, the official IMTS housing agency, on behalf of IMTS. Please note, your hotel reserves the right to charge this card a deposit for one night's room and tax for each active room reservation. This credit card must be valid through September 30, 2016.

Amex MasterCard Visa Discover
 Check Payable to Connections Housing Check # _____
 Card #: _____
 Exp. Date: _____
 Name: _____
 Signature: _____

RETURN FORM TO:

Fax:
404-601-7442

Mail:
IMTS / Connections Housing
950 Scales Road
Bldg. 200
Suwanee, GA 30024

Contact Information:
Phone: 888-740-IMTS (4687)
404-842-0000, 9:00 am - 6:00 pm EST, M-F
E-mail: IMTS@connectionshousing.com